

# ASDAN EPQ moderator recruitment 2026

## **ASDAN Level 3 Extended Project Qualification (EPQ)**

### **Summary of the organisation:**

ASDAN is an education charity and awarding organisation providing courses, accredited curriculum programmes and regulated qualifications to engage, elevate and empower learners with diverse needs.

This is an exciting time to get involved with ASDAN. We have ambitious plans to strengthen and expand our courses and make better use of our experience as a leading education charity to enable learners to reach their potential and thrive in learning, work and life.

**For further information about ASDAN, please visit our website: [www.asdan.org.uk](http://www.asdan.org.uk)**

### **Summary of the role:**

We are recruiting for External Moderators in the following qualification:

- ASDAN Level 3 Extended Project Qualification (EPQ)

ASDAN External Moderators (EMs) are self-employed individuals, and are responsible for moderating a centre's marking, conducting and documenting moderation, and carrying out quality assurance and advisory activities with centres, in line with the requirements set out by ASDAN and the regulatory authorities. The EM will provide advice and guidance to centres on moderation and marking of internally assessed work and provide feedback on the processes and procedures that contribute to the continuous improvement of centre practice.

### **Responsibilities:**

- Complete EPQ external moderation by the dates specified by ASDAN
- Gather relevant feedback on marking and quality assurance (QA) during moderation windows
- Complete and submit accurate, professional and concise moderation reports according to agreed timescales

Moderators will need to be available to attend key activities throughout the year, especially around the winter and summer term series, typically in May/June and November.

### **The successful applicant will be required to:**

- have at least one year's experience of teaching the EPQ or similar
- have a teaching qualification
- have experience either teaching or marking at Level 3
- have experience of writing reports
- have proficient IT skills with experience of using Microsoft 365 applications
- keep up to date with any changes to relevant ASDAN procedures and processes and IT systems required for the role, through training, standardisation activities, email correspondence and other internal systems and processes

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- be prepared to attend remote standardisation and training activities

## How to apply

To apply for this position, please send your CV with a covering letter detailing your experience and qualifications identifying how you meet the role's requirements to [personnel@asdan.org.uk](mailto:personnel@asdan.org.uk).

If successful, you will be invited to take part in an online interview on Microsoft Teams. You will also be asked to complete a moderation activity as part of the recruitment process.

## Closing Date

Tuesday 10 February with interviews conducted via Microsoft Teams week commencing 23 February 2026. Early applications are advised, as the role may close prior to the stated deadline if a suitable candidate is appointed.