

# Personal Development Programmes: Gold Moderation Checklist

Centre name:		Centre co-ordinator:	
Learner name:			
Date of internal moderation:		Signature of internal moderator:	

## A. Prior attainment

6 credits can be transferred from Bronze OR 12 credits can be transferred from Silver	Evidence exists ✓ ✖	
	Internal moderator	EM use ONLY
Bronze certificate present		
Silver certificate present		

## B. Key evidence

Requirements (please note the minimum requirements when applying for a special consideration):	Evidence exists ✓ ✖	
	Internal moderator	EM use ONLY
<b>Student book</b> completed and checked		
<b>Portfolio</b> completed, organised and indexed		
<b>3 sets of Bronze Skills Sheets</b> completed*		
<b>3 sets of Silver Skills Sheets</b> completed*		
<b>3 sets of Gold Skills Sheets</b> completed		
<b>Summary of Achievement</b> (pages 70-71) completed		
<b>Personal Statement</b> (page 72) completed		
<b>Record of Progress</b> (page 9 of student book) completed		
<b>Tutor record</b> (page 8) completed and signed by tutor		

\* these Skills Sheets are not required if prior attainment of Bronze or Silver has been claimed

## C. Credit transfer from other ASDAN programmes

Up to 3 credits can be transferred from other ASDAN programmes (up to 2 credits from Key Steps)	Evidence exists ✓ ✖	
	Internal moderator	EM use ONLY
Certificate(s) and portfolio evidence present		

## D. Special Consideration

Please explain why you feel a special consideration should be granted for this learner (Continue on the reverse or a second sheet if there is insufficient space.)	
Signature of member of SLT	
Signature of external moderator:	
Date of external moderation:	